




Computer Graphics & Design

Bangladesh Office: 147/4, Arambagh, Dhaka-1000, Ph : 7193307; Fax : 7101295 URL: www.cgdbd.com

USA Office: 21, Crestwood Drive, Shirley, NY 11967, United States of America. Ph: +1 773 527 4904

Directorate of Fisheries

Assignment name: Fishermen ID Card Project		Country: Bangladesh
Assignment Location within country: 147/4, Arambagh, Dhaka-1000 & Shamoly Office opposit to BATA show room of Shamoly		Duration of assignment (months): (: ci f) months
Name of Client: Directorate of Fisheries, Dhaka		Professional Staff provided by your Organization: No of Staff: 100 (One Hundred)
Start Date (Month/Year) \$/201'	Completion Date (Month/Year) Continue till 2016	No of Person-Months: %*00' (One Thousand Gll Hundred Only)
Name of associated Consulting Firms, if any: Quadra-Dipon Consortium & BMTF		No. Of Person-Months of Professional Staff provided by associated Consulting Farms: Nil
Name of Senior Staff ('Project Director/Coordinator, Team Leader) Involved and Functions Performed: Md. Hasan-Uz-Zaman		
Detailed Narrative Description of Project: There are 9 phases in this work. <ul style="list-style-type: none">a. DoF Give Forms to Shamoly Office.b. Receiving the documents we complete the Scanning and Entry to the Softwarec. Completion of Fishermen's Data Entry.d. Take Database for Field Photo Capture and take Photos of Fishermen.e. Proof Print for checking the Data and deliver to DoFf. Proof Reading by the concern persons of DoFg. After completion of Proof Reading we correct the errorsh. Give the Database to Quadra-Dipon Consortium for Printing of ID Cards.i. Give the Photos for Lab Edit and Final delivery to Central Server of QDC.j. Complete the ID Card printing and deliver to DoF.		
Detailed Description of Actual Services Provided by your Staff: All of the works was organised by Arambagh Office.		
Firm's Name:	Computer Graphics & Design	
Authorized Signature:		

Quadra-Dipon Consortium

T.K. Bhaban (17th Floor), 13 Kawran Bazar C/A, Dhaka 1215.
Tel: +880 9606501155; Fax: +880 (2) 913 1736.

Ref: QDC/CGD-Job Order/2013/

Date: 23 November 2013

Mr. Md. Hasan-Uz-Zaman (Dipu)
Managing Director & CEO
Computer Graphics & Design (CGD)
147/4, Arambagh, Dhaka-1000
Bangladesh

Sub: Work Order for Capturing of Photo, Finger Print and Data for Fishermen Along With Electronic Data Entry of Forms for Registration and Issuance of ID Card Project.

Dear Mr. Md. Hasan-Uz-Zaman (Dipu),

In response to your offer for the job and subsequent negotiations, we are pleased to issue this job order to conduct the following jobs as per following terms and conditions:

1. The Job:

- a. Your team shall be responsible for conducting previously captured 157,000 more or less (+/-) fishermen forms by scanning the forms and subsequently capturing the data electronically
- b. Among the scopes of new work, your team shall be responsible for taking photographs, capture finger-prints and enter field level preliminary data of the fishermen enlisted by the Department of Fisheries (DOF) as per the guidance of Quadra-Dipon Consortium (QDC).
- c. After completion of the above-referred job (b), Computer Graphics and Design (CGD) shall also complete the task of Electronic Data Capture (EDC) of the enrolled data including printing photographs of each fisherman as per QDC requirement.
- d. Job site will be nominated by Quadra-Dipon consortium in collaboration with Bangladesh Machine Tools Factory (BMTF) and DOF.
- e. CGD will not be dependent on QDC hardware for the above-mentioned scope of work excluding finger print scanner.
- f. All the assigned jobs will be executed as per the guidance of Quadra-Dipon Consortium (QDC).

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2. QDC Responsibility:

- a. QDC shall collect necessary data from CGD, generate plastic ID cards, create finished card products and submit to the DOF through BMTF. QDC will try its level best to provide data in a timely manner so that regular work flow is not disturbed.

3. Agreed Rate and Mode of Payment:

- a. Agreed that CGD shall conduct "job-a" at BDT 8.00 (Bangladesh Taka Eight only) as per Clause 4.
- b. Agreed that CGD shall conduct "jobs b at the rate of BDT 9.00 (Bangladesh Taka Nine only) & job c at the rate of BDT 14.00 (Bangladesh Taka Fourteen only). The aggregate rate of job b & job c will be BDT 23.00 (BD Taka Twenty Three only) as per Clause 4.
- c. Payment of 80% of the invoice amount will only be made after rectification of the electronic data by CGD. Rest amount will be made after the final acceptance of the same by DOF and releasing of payment by DOF/BMTF.
- d. TAX & VAT, if any, will be deducted before any payment made by QDC. If NBR rules stipulate that services rendered by CGD are exempted from AIT and/or VAT, then no AIT/VAT will be deducted from your invoices.

4. Penalty Clause:

- a. In the event of occurrence(s) of mismatch between photos and captured data (as per job-a & b) and actual captured electronic data due to the CGD (as per job-c) event of default, CGD agrees to reimburse QDC for the damaged and/or rejected cards as per proportionate rates from QDC.
- b. In the event of imposition of penalty/demurrage/fine by DOF/BMTF due to delay of operation or any other event of default of CGD, the proportionate penalty/demurrage/fine value will have to be borne by the CGD without any cavil or argument.
- c. The penalty shall be realized from the invoices of the CGD unless otherwise agreed by the parties.
- d. QDC agrees in principal to provide Work Order for scope of work for b & c to CGD for 1,000,000(one million) fishermen, subject to satisfactory progression of the assigned job (b & c) and availability of data from BMTF and Department of Fisheries. The scope of work to CGD may be increased on ad-hoc basis after successful completion of first 1,000,000 (One Million) unit of work mentioned above.



Quadra-Dipon Consortium

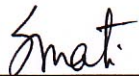
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5. Termination:

- a. By mutual consent of the partner.
- b. Due to Force Majeure.
- c. Unsatisfactory delivery of service by CGD.

This work order is subject to your concurrence on the above. Please sign a copy of this work order as a token of your acceptance.


Yours sincerely,



Shafquat Matin
Member

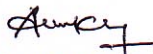


Kaizer Dishwala
Chairman



Accepted by:
Mohammed Hasan-Uz-Zaman
Managing Director
Computer Graphics & Design Ltd

Acceptance verified by:



ABDUL MOMIN KHAN
Associate Partner